

Invitation of Tender for Supply of Printed Jute Bags

Tender Document

Tender No. TRU:MKT:216:2026-27

Date: 05.08.2026

Issued by: Thiruvananthapuram Regional Co-operative Milk Producers' Union Ltd.

Ksheera Bhavan, Pattom, Thiruvananthapuram-695004

1. Introduction

Thiruvananthapuram Regional Co-operative Milk Producers' Union Ltd., Ksheera Bhavan, Pattom, Thiruvananthapuram-695004 (hereinafter referred to as "TRCMPU Ltd.") invites sealed tenders from experienced and financially sound manufacturers/suppliers for the **supply of printed jute bags** for use in the Union's marketing and promotional activities.

The successful bidder shall supply the required quantity of jute bags as per the specifications, quality standards, and delivery schedule prescribed by TRCMPU Ltd.

Bid Reference	TRU:MKT:216:2026 (Supply of jute bags TRCMPU Ltd)
Tender Fee	1000/-
EMD	Rs. 5000/- (Five thousand Only)
Document Publishing Date	05.08.2026
Date of submission of tender	05.08.2026 to 10.08.2026
Bid Submission Closing date	10.08.2026 2:00 PM
Place of Opening of Bid	Thiruvananthapuram Regional Co-operative Milk Producers' Union Ltd., Head Office, Ksheera Bhavan, Pattom P.O, Thiruvananthapuram.
Date & Time of opening of bids.	10.08.2026 3:00 PM
Goods for which the tender is invited	Supply of jute bags to TRCMPU Ltd.
Technical Specifications	Enclosed.
Bid Validity	90 days

2. Scope of Work

The scope of work shall include:

- **Items and Quantity to be supplied - with specification:**

<u>Jute Bag</u>			
SL No	Item Name	Specification	Total Requirement (nos.)
1.	Medium Size Jute Bag	30 cm × 23 cm × 16 cm (L x B x H)	400
2.	Large Size Jute bag	35 cm × 23 cm × 19 cm (L x B x H)	400

- Supply of the above quantities of premium quality jute bags.
- Printing of the approved **Milma logo/design on both sides** of each jute bag.
- Printing shall be neat, durable, and of high quality.
- The artwork/ design shall be provided by TRCMPU Ltd.
- The supplier shall ensure timely delivery of the entire quantity to the location specified by TRCMPU Ltd.
- Any defective or damaged bags supplied shall be replaced by the supplier at no additional cost.
- Supply Date – 15.08.2026

3. Eligibility Criteria

- The bidder shall have a minimum of **three years' experience** in the manufacture/supply of jute bags or similar promotional materials.
- The bidder shall be financially sound with adequate resources to execute the supply order.
- The bidder shall have a satisfactory track record with no history of criminal or fraudulent activities.

4. Tender Submission Requirements

Interested bidders shall submit the following documents:

1. Covering Letter indicating interest and compliance with the tender conditions.
2. Bank Statement for the last one year establishing financial capability.
3. Details of previous experience in similar supplies along with copies of work orders/purchase orders.
4. Technical specifications/catalogue of the proposed jute bags.
5. Bid Form (Annexure A), duly filled and signed.
6. Tender Fee: ₹1000/- (Cash remittance at Ksheera Bhavan, Pattom).
7. Earnest Money Deposit (EMD): ₹5,000/- in the form of cash or bank transfer to TRCMPU Ltd., Ksheera Bhavan, Pattom

5. Delivery

- The entire quantity shall be supplied within the delivery period specified in the Purchase Order issued by TRCMPU Ltd.
- The materials supplied shall conform strictly to the approved specifications and sample.
- Any defective, damaged, or substandard materials shall be replaced by the supplier at their own cost.

6. Quality Requirements

- The jute bags shall be manufactured using good quality jute material suitable for carrying gift items.
- The dimensions shall strictly conform to the specified sizes.
- Printing shall be permanent, clear, and durable.
- Colour, stitching, finish, and overall workmanship shall be of high quality.
- TRCMPU Ltd. reserves the right to inspect the materials before acceptance and reject any bags not conforming to the required specifications.

7. Duration of Contract

The successful bidder shall complete the supply within the time specified in the Purchase Order issued by TRCMPU Ltd.

8. Bid Evaluation

Bids will be evaluated based on the following criteria:

- Total quoted rate.
- Compliance with the technical specifications.
- Financial capability of the bidder.
- Previous experience in similar supplies.
- Quality of the proposed product.
- Compliance with all tender conditions.

9. Terms and Conditions

- TRCMPU Ltd., reserves the right to accept or reject any or all tenders without assigning any reason.
- The decision of the, **Managing Director, Ksheera Bhavan, Pattom** shall be final and binding.
- The successful bidder shall strictly adhere to the delivery schedule.
- Any delay in supply without valid reasons may attract penalties as decided by TRCMPU Ltd.
- The supplier shall replace any defective or rejected materials at no additional cost.
- All applicable taxes, duties, transportation, loading, unloading, insurance, printing, packing, and other incidental charges shall be included in the quoted rate.

10. Submission of Tenders

Sealed tenders, along with the required documents, shall be submitted to:

Manager, Marketing

Head office, Ksheera Bhavan, Pattom,

Thiruvananthapuram

The envelope shall be superscribed:

"Tender for Supply of Printed Jute Bags – Tender No. _____"

Manager, Marketing

Head office, Ksheera Bhavan, Pattom,

Thiruvananthapuram



**THIRUVANANTHAPURAM REGIONAL COOPERATIVE MILK PRODUCERS'
UNION LTD.**

(Affiliated to Kerala Cooperative Milk Marketing Federation Ltd.)

Head Office: "Ksheera Bhavan", Pattom, Thiruvananthapuram - 695 004.

Phone: 0471-2447109, 2446845, 2448057 Fax: 2449567 email: trcmpumkt@gmail.com

Annexure A: Bid Form

1. **Name of the Bidder:** _____

2. **Address:** _____

3. **Contact Number:** _____

4. **Email Address:** _____

5. **Financial Details:** _____

(Bank Statement for the last one year to be enclosed.)

6. **Experience Details:** _____

(Copies of work orders/purchase orders to be enclosed.)

7. **Technical Details of Jute Bags Proposed:** _____

8. **EMD Details (Cash Receipt No./Bank Transfer Details and Date):**

9. **Total Quoted Amount for Supply of 400 Nos. Big Size and 400 Nos. Medium Size**

Printed Jute Bags:

₹ _____

(Rupees _____ only.)

Signature: _____

Name: _____

Date: _____